



The Educational Development Unit of the Institute for European Studies is offering a set of customized programme packages for studies whose primary aim is to prepare students through various combined educational tools for the career of an EU expert. Please find below the following exemplary packages:

1. Introductory Training: **1-Day** Study
2. Intensive Training: **3-Days** Study
3. Summer School/Winter School: **1-Week** Study
4. Summer School/Winter School: **2-Weeks** Study
5. PACKAGE 5: **3 or 4 Month** Study & Research
6. PACKAGE 7: **6-Month** Study & Research
7. PACKAGE 8: **12-Month** Study & Research
8. PACKAGE 9: **2 Year** Study & Research

All above presented programmes are offering a variety of courses taught by some of the most distinguished academics as well as the EU policy experts in the various fields.

Each study programme at the end requires submission of a final EU Policy paper which is followed by the participation in the Policy Colloquium. In addition, studies organized by the Educational Development Unit will give you the opportunity to:

1. Learn about European Policies **first hand** through **study visits** to the key institutions of the European Union such as the European Commission, Council of the EU, the European Parliament, etc.
2. **Apply** the academic knowledge in practice through **Policy Simulation Games**
3. Attend **lectures** on key aspects of the EU given by **high-level EU experts**
4. Undertake **research** in various fields (Environment, Foreign Policy, Information Society, Educational Services, China Studies etc.) and be supported by **high-level academic staff** from the Institute for European Studies
5. Attend **webinar** sessions and discuss with lecturers and colleagues through this **latest, innovative** educational tool
6. Attend **language lessons** given by the CVO-KHNB

**Package 1**  
**1-Day Study**

- 09:30 - 09:40 Introduction
- 09:40 - 10:30 History and institutional structure of the EU  
The Community Method
- 10:30 - 10:45 Coffee Break
- 10:45 - 12:45 The European Commission, The European Parliament and the Council  
of the EU: role, composition, functioning
- 12:45 - 13:45 Lunch Break
- 13:45 - 15:15 Inter-institutional decision-making procedures
- 15:15 - 15:30 Coffee Break
- 15:30 – 16:30 Policy implementation: Comitology
- 16:30 – 16:45 Coffee Break
- 16:45 – 18:00 Alternatives to the Community Method

**Package 2**  
**3-Days Study**

**DAY 1**

- 09:30 - 10:00 Introduction
- 10:00 - 11:15 History and institutional structure of the EU  
The Community Method
- 11:15 - 11:30 Coffee Break
- 11:30 - 13:00 The European Commission: role, composition, functioning
- 13:00 - 14:00 Lunch Break
- 14:00 - 15:30 The European Commission: policy preparation
- 15:30 - 17:30 The European Parliament: powers, structures and functioning
  
- 18:00 - Dinner with keynote speech on “EU law and its relation with national law”

**DAY 2**

- 09:30 - 11:00 Inter-institutional decision-making procedures  
(incl. policy preparation)
- 11:00 - 11:15 Coffee Break
- 11:15 - 13:00 Policy implementation: comitology
- 13:00 - 14:00 Lunch Break
- 14:00 - 15:30 Simulation game
- 15:30 - 15:45 Coffee Break
- 15:45 - 17:30 Simulation game (cont)

**DAY 3**

09:30 - 11:00 European Common Foreign and Security Policy (CFSP)

11:00 - 11:15 Coffee Break

11:15 - 12:45 EU Structural Diplomacy

12:45 - 13:45 Lunch Break

13:45 - 15:15 Alternatives to the Community Method

15:15 - 15:30 Coffee Break

15:30 - 16:30 Practitioner's Lecture: The EU in the G8 and G20

16:30 - 16:45 Coffee Break

16:45 - 17:45 Practitioner's Lecture: The Co-decision Procedure

17:45 - 18:45 Cocktail

<p style="text-align: center;"><b>Package 3</b> <b>1-Week Study</b></p>
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**DAY 1**

9.30 - 10.30 Introduction + ice breaking game  
10.30 – 10.45 Coffee break  
10.45 – 11.15 History and institutional structure of the EU  
11.15 – 11.30 Coffee break  
11.30 – 12.30 The Community method  
12.30 - 13.30 Lunch  
13.30 – 15.30 The European Commission  
15.30 – 15.45 Coffee break  
15.45 – 17.30 The European Parliament  
18:00- Welcome dinner

**DAY 2**

10.00 – 12.00 Visit to Parliament  
12.00 – 13.30 Lunch  
13.30 – 15.15 The Council of Ministers  
15.15 – 15.30 Coffee break  
15.30 – 17.30 Inter-institutional decision-making procedures

**DAY 3**

9.30 – 11.00 EU law and the role of the European Court of Justice  
11.15 – 12.45 Interest representation and lobbying  
12.45 – 14.00 Lunch  
14.00 – 17.30 European information sources + practical exercise

**DAY 4**

10.00 – 12.00 Visit to Council  
12.00 – 13.30 Lunch  
13.30 – 15.15 Introduction to CFSP  
15.15 – 15.30 Coffee break  
15.30 – 17.30 EU-China Relations

**DAY 5**

10.00 – 12.00 Visit to Commission  
12.00 – 13.30 Lunch  
13.30 – 15.15 The EU and Climate change  
15.15 – 15.30 Coffee break  
15.30 – 17.30 Sustainable Development

In addition to the 5 days intensive programme, the participants will receive before their arrival in Brussels:

An online introductory session about the programme

Access to the online learning module on EU history, institutions and decision-making and a list of suggested readings (as preparatory material)

At the start of the course the participants receive a welcome package including the presentations and additional reading material.

At the end of the programme the participants receive certificates of participation.

<p style="text-align: center;"><b>Package 4</b> <b>2-Weeks Study</b></p>
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**DAY 1**

9.30 - 10.30 Introduction + ice breaking game  
10.30 – 10.45 Coffee break  
10.45 – 11.15 History and institutional structure of the European Union  
11.15 – 11.30 Coffee break  
11.30 – 12.30 The Community method  
General background on inter-institutional Decision-making Procedures  
12.30 - 13.30 Lunch  
13.30 – 15.30 The European Commission I  
Composition, role, functioning, decision-making  
15.30 – 15.45 Coffee break  
15.45 – 17.30 The European Commission II  
Policy Planning  
18.00 Drinks and Welcome Dinner

**DAY 2**

10.00 – 12.00 Visit to the European Commission  
12.00 – 13.30 Lunch  
13.30 – 15.15 The Council of Ministers  
Composition, Role, Functioning, Decision-making  
15.15 – 15.30 Coffee break  
15.30 – 17.15 The European Parliament  
Composition, Role, Functioning, Decision-making

**DAY 3**

9.30 – 11.30 Inter-institutional decision-making procedures  
Co-decision or the Ordinary Legislative Procedure  
11.45 – 13.15 EU Law and the Role of the European Court of Justice  
Basic characteristics of EU Law and relationship to national law; composition, role, functioning of the ECJ and relevant case law  
13.15 – 14.15 Lunch  
14.15 – 17.30 European Information Sources + practical exercise  
Finding and processing information on EU matters

**DAY 4**

10.00 – 12.00 Visit to Council  
12.00 – 13.30 Lunch  
13.30 – 15.15 Smart Regulation in the EU

Application of better regulation tools at EU level, closer cooperation with Member States, reinforcement of constructive dialogue

15.15 – 15.30 Coffee break

15.30 – 17.30 Press and Public Information Issues

#### DAY 5

10.00 – 12.00 Visit to the European Parliament

12.00 – 13.30 Lunch

13.30 – 15.15 Interest representation and lobbying

15.15 – 15.30 Coffee break

15.30 – 17.15 Governance mechanisms and soft instruments of policy-making in the EU

#### DAY 6

10.00 – 11.30 Introduction to the Common Foreign and Security Policy

11.30 – 11.45 Coffee break

11.45 – 13.15 The Role of the President of the European Council

13.15 – 14.15 Lunch

14.15 – 15.45 The Role of the High Representative of the Union for Foreign Affairs and Security Policy and the European External Action Service

15.45 – 16.00 Coffee break

16.00 – 17.30 Introduction to the Foreign Policy simulation game  
Simulation of negotiations in the Council of the European Union

#### DAY 7

10.00 – 11.30 EU Civilian Crisis Management Mechanisms

11.45 – 12.00 Coffee break

12.00 – 13.30 The EU and International Organisations

13.30 – 14.30 Lunch

14.30 – 16.00 EU - China Relations I

16.00 – 16.15 Coffee break

16.15 – 18.15 EU- China Relations II

#### DAY 8

10.00 – 11.30 Economic Integration: The Internal Market of the EU I

11.30 – 11.45 Coffee break

11.45 – 13.15 Economic Integration: The Internal Market of the EU II

13.15 – 14.15 Lunch

14.15 – 15.45 Free Movement of Persons: The Schengen Area

15.45 – 16.00 Coffee break

16.00 – 17.30 EU Trade Policy

DAY 9

10.00 – 11.30 Management I

11.30 – 11.45 Coffee break

11.45 – 13.15 Management II

13.15 – 14.15 Lunch

14.15 – 15.45 Leadership I

15.45 – 16.00 Coffee break

16.00 – 17.30 Leadership II

DAY 10

10.00 – 13.00 Simulation game on Foreign Policy

13.00 – 14.00 Lunch

14.00 – 17.30 Simulation game on Foreign Policy

17.30 Farewell drink, certificates, group picture

**Package 5**  
**3-Month Study & Research (e.g. Mid-September to Mid-December)**

<b>Primary Academic Activities</b>	<b>Suggested Set-Up</b>
<b>VECO</b> Choice of 22 VeCo UG courses in Autumn term, drawn from Politics, Economics, Business and Communication subjects. (Courses with pre-requisites to be negotiated with VeCo convenors).	Choose 1 VeCo course, from Annex I.
<b>VUB</b> Choice of 27 VUB UG & PG courses in Autumn term, drawn from Politics and Economics.	Choose 1 VUB course, from Annex II.
<b>IES</b> Choice of 6 IES PG Euromaster courses in Autumn term, drawn from Politics and Economics.	Choose 1 IES course, from Annex III.
<b>IES</b> 5 EU Online Modules worth 20 ECTS: available for 12 months from September 2011- September 2012	Students take all 5 EU modules in a part-time fashion across a 12 month period, as supplementary learning tools; receiving a Certificate upon completion.
<b>EU Policy Paper</b>	3,000 Word Policy Paper on an aspect of EU matters; supervised by IES staff;

<b>Secondary Academic Activities for 3 Months</b>	<b>Suggested Set-Up</b>
Policy Colloquium	Students publicly present their written EU Policy Paper in the Policy Colloquium, attended by leading EU experts
IES Visits to Institutions	Visits to European Commission, European Council, European Parliament, and other European and International Institutions
3 Policy Simulation Games	One monthly simulation game offered by the IES on EU public and foreign policy
IES Autumn Lecture Series	10 Evening Guest Lectures on key aspects of the EU from high-level EU experts
<b>Secondary Academic Activities for 3 Months (continued)</b>	<b>Suggested Set-Up</b>
IES Autumn Webinar Series	5 x 1.5 hour Webinar sessions by IES staff

	on key aspects of the EU
Academic Support from relevant IES Clusters	Each student undertakes the research of their IES Policy Paper within one of the 5 IES clusters (Environment, Foreign Policy, Information Society, Educational Services)
Research Assistance IES	Research Assistance from high level academic staff from the IES on key EU public and foreign policy issues
English Language Lessons (if required)	CVO-KHNB (3 hours a week for the autumn term)

**Package 6**  
**4-Month Study & Research (Mid-January – Mid May)**

<b>Primary Academic Activities</b>	<b>Suggested Set-Up</b>
<b>VECO</b> Choice of 17 VeCo UG courses in Spring term, drawn from Politics, Economics, Business and Communication subjects.	Choose 1 VeCo course, from Annex I.
<b>VUB</b> Choice of 11 VUB UG and PG courses in Spring term, drawn from Politics and Economics.	Choose 1 VUB course, from Annex II.
<b>IES</b> Choice of 5 IES PG Euromaster courses in Spring term, drawn from Politics and Economics.	Choose 1 IES course, from Annex III.
5 EU Modules worth 20 ECTS: available for 12 months from September 2011- September 2012	Suggest that students take all 5 EU modules in a part-time fashion across a 12 month period, as supplementary learning tools.
1 IES Policy Paper	4,000 Word Policy Paper on an aspect of EU matters; supervised by IES staff;

<b>Secondary Academic Activities for 4 months</b>	<b>Suggested Set-Up</b>
4 Policy Simulation Games:	One monthly simulation game offered by the IES on EU public and foreign policy
Policy Colloquium	Students publicly present their IES Policy Paper in the Policy Colloquium, attended by leading EU experts
IES Visits to Institutions	Visits to European Commission, European Council, European Parliament, and other related institutions
IES Lecture Series	10 Evening Guest Lectures on key aspects of the EU

<b>Secondary Academic Activities for 4 months (continued)</b>	<b>Suggested Set-Up</b>
5 IES Wednesday Webinars	5 x 1.5 hour Webinar sessions by IES staff on key aspects of the EU

Language Support	CVO-KHNB (3 hours a week for the term)
Research Assistance with relevant IES Clusters	Each student undertakes the research of their IES Policy Paper within one of the 5 IES clusters (Environment, Foreign Policy, Information Society, Educational Services, Brussels Institute for Contemporary China Studies)

**Package 7**  
**6-Month Study & Research (e.g. Mid-January to Mid- June)**

<b>Primary Academic Activities</b>	<b>Suggested Set-Up</b>
<b>VECO</b> Choice of 17 VeCo UG courses in Spring term, drawn from Politics, Economics, Business and Communication subjects.	Choose 1 VeCo course, from Annex I.
<b>VUB</b> Choice of 11 VUB UG and PG courses in Spring term, drawn from Politics and Economics.	Choose 1 VUB course, from Annex II.
<b>IES</b> Choice of 5 IES Euromaster PG courses in Spring term, drawn from Politics and Economics.	Choose 1 IES course, from Annex III.
<b>IES</b> IES UG Foundational course on EU Policy-making in Spring term	EU Redux course; offered for 12 weeks
<b>IES</b> Intensive 3-day training course on EU institutions, decision making, public and foreign policy	3 full days of inhouse learning on key details of EU institutions, decision-making and relevant EU policies
5 EU Modules worth 20 ECTS: available for 12 months from September 2011-September 2012	Suggest that students take all 5 EU modules in a part-time fashion across a 12 month period, as supplementary learning tools.
1 IES Policy Paper	4,500 Word Policy Paper on an aspect of EU matters; supervised by IES staff;

<b>Secondary Academic Activities for 6 Months</b>	<b>Suggested Set-Up</b>
4 Simulation Games	One monthly simulation game offered by the IES on EU public and foreign policy
Policy Colloquium	Students publicly present their IES Policy Paper in the Policy Colloquium, attended by leading EU experts
IES Visits to Institutions	Visits to European Commission, European Council, European Parliament, and other related institutions
IES Lecture Series	10 Evening Guest Lectures on key aspects of the EU
5 IES Wednesday Webinars	5 x 1.5 hour Webinar sessions by IES staff on key aspects of the EU
Language Support	CVO-KHNB (3 hours a week for the term)
Research Assistance with relevant IES Clusters	Each student undertakes the research of their IES Policy Paper within one of the 5 IES clusters (Environment, Foreign Policy, Information Society, Educational Services, Brussels Institute for Contemporary China Studies)

**Package 8**  
**12-Month Study & Research (e.g. January - January)**

<b>Primary Academic Activities for 12 months</b>	<b>Suggested Set-Up</b>
<b>VECO</b> Choice of 17 VeCo UG courses in Spring term, drawn from Politics, Economics, Business and Communication subjects.	Choose 1 VeCo course, from Annex I.
<b>VUB</b> Choice of 11 VUB UG and PG courses in Spring term, drawn from Politics and Economics.	Choose 1 VUB course, from Annex II.
<b>IES</b> Choice of 5 IES PG Euromaster courses in Spring term, drawn from Politics and Economics.	Choose 1 IES course, from Annex III.
<b>IES</b> IES UG Foundational course on EU Policy-making in Spring term	<i>EU Redux</i> course; offered for 12 weeks in Spring Term
<b>IES</b> <i>Two</i> Intensive 3-day training courses on EU institutions, decision making, public and foreign policy	3 full days of in-house learning on key details of EU institutions, decision-making and relevant EU policies in Spring Term and again in Autumn Term.
5 EU Modules worth 20 ECTS: available for 12 months from September 2011-September 2012	Students take all 5 EU modules in a part-time fashion across a 12 month period, as supplementary learning tools.
Spring EU Policy Paper (3000 words) Autumn EU Policy Paper (5000 words)	Two Policy Papers on an aspect of EU matters; supervised by IES staff.

<b>Secondary Academic Activities for 12 Months</b>	<b>Suggested Set-Up</b>
Autumn Policy Colloquium & Summer Policy Colloquium.	Students publicly present their completed their Spring Policy Paper (June 2012), and their Autumn EU Policy Paper (December 2012), attended by leading EU experts.
6 Simulation Games:	Bi -monthly simulation games offered by the IES on EU public and foreign policy
IES Visits to Institutions	Visits to European Commission, European Council, European Parliament, and other European and International institutions
IES Spring and Autumn Lecture Series	20 Evening Guest Lectures on key aspects of the EU
10 IES Wednesday Webinars	10 x 1.5 hour Webinar sessions by IES staff on key aspects of the EU
Language Support	CVO-KHNB (3 hours a week for each term)
Research Assistance with relevant IES Clusters	Each student undertakes the research of their IES Policy Paper within one of the 5 IES clusters (Environment, Foreign Policy, Information Society, Educational Services, Brussels Institute for Contemporary China Studies)

<b>Package 9: 2 Year Study &amp; Research (e.g. September-September)</b>
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**Year 1: EuroMaster MA (September- May)**

**CourseWork:** Students take a variety of courses drawn from the EuroMaster MA (preferably 5 courses in each term, plus Research Methods), from September to May, including written papers, oral presentations, and the exams for each course. This will allow them to achieve ECTS in each of the PG modules.

**Term 1 (mid-September to mid-December)**

- Institutional and Political Aspects of the European Integration
- Theory of European Economic Integration
- European Monetary Policy
- The Rule of Law in the EU
- EU Foreign Policy (Part I)
- *Research Methods (available for Package 5 only)*

**Term 2 (mid-February to mid-May)**

- The EU and the Stakeholders of the European Economy
- Civil Society Representation and Diversity in the EU
- Competition Policy and State Aids
- Regional Development
- EU Foreign Policy (Part II)

**Year 1 Written Work:**

Instead of the standard 15,000-word EuroMaster thesis, students will undertake EU Policy Paper #1 in Year 1 (4000 words). Students will research and write this first Policy Paper after the exam period of Term 2 (June), probably between June-September of Year 1.

**Year 2 Written Work**

The second year will comprise purely fieldwork in relevant locations and industries, possibly on the basis of an internship setup, with no course work, unless actively desired by the students. Instead, under the guidance of IES staff, students will be actively supervised in their fieldwork, allowing them to research, write and publicly present in an IES Public Policy Colloquium, and ultimately to publish the following three pieces of written work:

- EU Policy Paper #2 (4000 words)
- EU Policy Paper #3 (5000 words)
- EU Policy Paper #4 (5000 words)

## ANNEX I

### Vesalius College (VeCo) Courses Available: 2011-2012

Course	Semester 1 (Sept-Dec)	Semester 2 (Jan-May)
European Studies	X	X
Introduction to Business	X	X
Business Law	X	X
Business and Media Ethics		X
Corporate Strategy	X	
Introduction to Human Communication	X	
Introduction to Mass Communication	X	
Introduction to Organisational Communication		X
Corporate Communication & Public Relations	X	
Political Communication		X
Intercultural Communication	X	
Marketing Communication & Advertising		X
Introduction to Economics	X	X
Macroeconomics* (pre-requisite: Intro to Economics)	X	
Microeconomics * (pre-requisite: Intro to Economics and Math for Business and Economics)		X
Industrial Organisation and Competition		X
International Trade		X
Economics of the EU	X	
International Law	X	
Introduction to Political Concepts and Theories	X	X
Inquiry in International Affairs	X	
European peace and Security Studies- A Brussels Perspective	X	
Introduction to International Relations		X
Introduction to the European Union		X
The EU's Common Security and Defence Policy (CSDP) in Theory and Practice	X	
Understanding Contemporary Conflicts in Europe and Beyond	X	
International Political Economy	X	
Organisations in Globalisation		X
The United Nations and Global Governance	X	
Theory and Practice of Diplomatic Negotiations		X
Dilemmas of European Integration		X
Policies in the European Union	X	
European Union's Approach to Security and Development	X	
The EU as an International Actor: Civilian Approaches to Promoting Security and Development	X	

## ANNEX II

**Vrije Universiteit Brussels (VUB) Courses Available: 2011-2012** (a mixture of undergraduate (ug) and postgraduate (pg) offerings)

### 1st Semester

[Economics for Business](#) ug  
[English for Economics](#) ug  
[Information Systems Strategy and Management](#) ug  
[Management Accounting](#) ug  
[International Relations Theory](#) ug  
[Political Structures and Processes of the European Union](#) ug  
[Political Structures of Developing Countries](#) ug  
[Politics and Public Finance](#) ug  
[Normative Political Theory](#) ug  
[Advanced Finance](#) pg  
[Business Information Systems](#) pg  
[Case Studies in International Strategy](#) pg onwards  
[Competition Policy and State Aids](#) pg  
[Competition Strategy](#) pg  
[Corporate Social Responsibility](#) pg  
[European Integration](#)  
[Information Systems for Management and Decision Making](#) pg  
[International Trade](#) pg  
[Leadership and Personal Development](#) pg  
[Management and Strategy](#) pg  
[Project Management](#) pg  
[Gender, Diversity and Politics](#) pg  
[Major Issues of International Conflict](#) pg  
[Political Parties and Elections](#) pg  
[Public Policy Analysis](#) pg  
[Researching Culture](#) pg  
[Seminar Demographic Analysis and Population Projections](#) pg

### 2<sup>nd</sup> Semester

[English for Economics](#) ug  
[Currents and Theories in Social Sciences](#) ug  
[Industrial Relations](#) ug  
[International Communication](#) ug  
[Global Banking](#) pg  
[Human Resources Management](#) pg  
[Innovation in Technology](#) pg  
[Multinational Corporate Investment](#) pg  
[Multinational Strategic Planning](#) pg  
[Operations Management and Logistics](#) pg  
[Web Services Development for Business](#) pg

## ANNEX III

### Available EUROMASTER Courses

#### Term 1 (Mid-September to mid-December)

- Institutional and Political Aspects of the European Integration
- Theory of European Economic Integration
- European Monetary Policy
- The Rule of Law in the EU
- EU Foreign Policy (Part I)
- *Research Methods (available for Package 5 only)*

Term 1 Exams: January

#### Term 2 (Mid-February to mid-May)

- The EU and the Stakeholders of the European Economy
- Civil Society Representation and Diversity in the EU
- Competition Policy and State Aids
- Regional Development
- EU Foreign Policy (Part II)

Term 2 Exams: February

